

UNIVERSITY COLLABORATIONS COMMITTEE

TERMS OF REFERENCE AND MEMBERSHIP

Purpose

The University Collaborations Committee is accountable to the Senate for approving collaborative provision, and monitoring all aspects of compliance, quality management, and termination of those provisions.

Terms of Reference

Delegated Powers

1. Implement the responsibilities of the Senate pursuant to the remit of the University Collaborations Committee.

Potential Advisory Responsibilities

1. Advise the Senate on making Ordinances and Regulations for matters relating to academic governance pursuant to the remit of the University Collaborations Committee.
2. Recommend to the Senate the terms of reference for the University Collaborations Committee.
3. Advise the Senate on approving collaborative provision with UK and/or international partners including through exchange schemes.
4. Produce records and reports of proceedings for receipt by the Senate.

Other Tasks

1. To monitor compliance with written agreements
2. To monitor the quality management of current collaborative partnerships to ensure consistency with University procedures including:
 - a. Programme design and approval procedures
 - b. Annual Monitoring of programmes
 - c. Periodic Review of programmes
 - d. Assessment and Examination policies
 - e. External Examining
 - f. Student representation and involvement and quality matters
 - g. Student Feedback
 - h. Provision of Learning Resources
 - i. Appropriateness of Facilities
 - j. Appeals procedures
 - k. Complaints procedures
 - l. Provision for disabled students
 - m. Admissions procedures
 - n. Information provided to students
 - o. Accuracy of published information

3. To monitor the Collaborations Register
4. To recommend the termination of collaborative partnerships

Membership

Members	Chair and Vice-Chair (elected by Senate)
	Registrar
	Academic Link Tutors
In attendance:	Head of Collaborations (Secretary)
	Collaborations Manager (Servicing Officer)

Quoracy

Not less than one-third of the voting members, including the Chair or Vice-Chair, with a minimum of two voting members to be present.

Frequency of Meetings

This Committee shall meet twice per year.