



L4 Intelligence Analyst Apprenticeship Programme – Frequently Asked Questions

Do you cover anything on PowerBI? If so what is the level of detail as we have Performance Analysts that are involved in the production of our Power BI Dashboards.

Yes, the course will include an introduction to Excel, Trend Analysis and applying Power BI at an introduction level, we apply a Simple to Complex approach.

How many places are typically allocated per course? Is it limited?

Each cohort would have approx. 12 - 15 Apprentices, however this is for those cohorts delivered on campus.

We plan to have several cohorts running per year, subject to demand.

If an organisation has a large number of Apprentices they wish to attend, it is possible to arrange for a 'closed' cohort, delivered online with face to face sessions delivered at the Apprentice's organisation.

Please contact us if this is a requirement.

How strict are the deadlines for tasks to be completed?

We understand that an Apprentice's work demands at times, may need to be prioritised over the Apprenticeship, and as such we will be as flexible as we can regarding attendance and assessment submission times. We would ask for early communication of such issues to help all parties plan a solution.

All learners are required to submit a Mitigating Circumstances form to request an extension - extensions are reviewed weekly and outcomes sent by email.

We will also record our sessions to help with attendance issues, however to get the most from the Apprenticeship Training, and to adhere to Apprenticeship funding rules, Apprentices must demonstrate engagement with learning at least once a month, to ensure funding continues, otherwise funding would be at risk and the Apprentice would need to go on a 'break in learning'.

Is campus parking free for apprentices?

Yes, parking is free for Apprentices on a first come first served basis.

Is it possible to apply and defer entry to the next cohort?

Yes, this is possible, we will have regular cohorts and they will be made available on the website in due course.

The University of Buckingham,

Hunter Street, Buckingham, MK18 1EG, United Kingdom

Tel: +44(0) 1280 814080

info@buckingham.ac.uk



How does this pathway align / complement the National Intel Analysis Training?

The course content goes further than the National Intelligence Analysis Training (NIAT) that has been in place since 2002. The NIAT is not an accredited course and was superseded by the College of Policing Introduction to Research and Introduction to Analysis, the course content goes further than the updated College inputs.

What kind of system/software suite access is provided during the apprenticeship? e.g. ArcGIS for geospatial analysis. Would apprentices have access to these systems throughout the programme, or is there somewhere they might only have 1 week's access?

The course does not specifically focus on software or analytical tools but on applying the analytical techniques that should be applied to any analytical tool. For example, Geographical Analysis or Trend Analysis could be applied to 'hot spotting'. If the apprentice has access to analytical tools such as i2 Analyst Notebook or mapping software, we will work with them to support how they can apply the learning to the software to enhance assessment.

How does the Apprenticeship overlap with the Intelligence Professionalisation Programme (IPP)?

The Level 4 Intelligence Analysis Apprenticeship is aligned with the College of Policing IPP Assessment and Accountability (A&A) criteria. The delivery fully supports the IPP and the Student Assessment Booklet that will be placed on the eportfolio system and will allow the apprentice to easily record and evidence each of the A&A and then reference on their internal systems for the IPP. As police forces have aligned the A&A to their organisation's roles and responsibilities, this will allow the apprentice to work to align with their force's specific requirements.

Will this apprenticeship act as an alternative to completing IPP? Or would you use evidence from this course towards your IPP?

No, the course is not an alternative to IPP, if an agency is using IPP for staff accreditation the applied learning will support that apprentice in completing their IPP. The recording of each module's aims and objectives and learning outcomes, along with the exercises will align to the IPP Accountability and Assessment criteria for that agency.

How does the Apprenticeship overlap with NIAT?

NIAT - this was the recognised training delivery for analyst but was not an accredited course, only by NCIS when it was in existence. The NIAT was then superseded by the Part 1 and Part 2 - Intelligence and Analyst course by the College of Policing, again never held any form of accreditation.

The Level 4 Intelligence Analysis course is aligned to the foundations of the NIAT but goes further and deeper into analytical tradecraft and methodology, with practical application.

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Would other intelligence roles such as Source Handling, Sensitive Intelligence or Performance Analyst benefit from attending the apprenticeship?

Yes, the course would support other intelligence roles or performance. The analytical techniques are transferable into many intelligence and analytical roles, having both knowledge and practical application enhances the capability to operate within the work environment that utilises data, information and intelligence.

For those who work within an intelligence, operational or investigative environment what are the benefits of attending?

For those who work within these environments it not just having knowledge but having the ability to apply effectively and understand both the application and the technique correctly. It is 'safe guarding' staff to understand that applying an analytical mindset as well as an investigative one enhances their capability and also the organisation.

An example being the Attorney General and Forensic Science Regulators' new codes of conduct and CPIA rules on Digital and Communications Data, if those that deal with the data don't understand the process of acquisition, analysis, process, product and dissemination it may lead to organisational loss or embarrassment.

Why is accreditation of benefit to the apprentice and the organisation?

In any profession having a recognised accreditation provides a reward and credibility for both the apprentice and the organisation. The L4 Intelligence Analysis Apprenticeship also provides the apprentice with CPD Standards and IALEIA accreditation along with their Level 4 apprentice accreditation.

Additionally for the apprentice and organisation if they are challenged regarding their competency or accreditation they can evidence this through completing the training delivery and that rigorous EPA to achieve their accreditation.

What does the Programme Fee cover?

The £11,000 fee is for programme delivery (tuition) only. This is paid by the employer via their Apprenticeship Levy.

Any additional costs i.e., for the travel, accommodation when attending the campus, would be excluded from this fee, and would be paid by the employer.

Is it possible to complete this programme and pay the fee, if you are not eligible for the Apprenticeship funding?

Yes, this is possible, please speak to us for more information.

What is the delivery schedule, and how much time will I have to dedicate to the programme?

Please refer to the Employer and Applicant guide: [Level-4-Apprenticeship-Intelligence-Analyst-Programme-brochure.pdf](#)

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BUCKINGHAM

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Hunter Street, Buckingham, MK18 1EG, United Kingdom
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